



RATNAM INSTITUTE OF PHARMACY

(Approved by A.I.C.T.E. & P.C.I., New Delhi, Govt. of A.P., Affiliated to J.N.T. University, Anantapur.
Recognized u/s 2(f) of the UGC Act 1956. New Delhi)

An ISO 9001:2015 certified Institution

PIDATHAPOLUR (V&P), MUTHUKUR (M), SPSR, NELLORE (DT)-524 346 (A.P)

Ph: 0861-2374554, 2160629; Cell: 7569180050 E-mail: principal.dm@jntua.ac.in

Vision:

- The Vision of our college is to aggrandize the intellectual wealth through imparting good quality education and excellent technical skills among the students hailing from both the urban and rural areas.

Mission:

- Our college is dedicated to eminence in imparting knowledge with a human face and creating an amicable atmosphere where students, teachers, and the organization can grow together in synchronization for their mutual benefit with the larger picture of educated well-meaning society belonging to all the sections in the background. Implanting the seeds of discipline and professionalism among the faculty and the students.


PRINCIPAL

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RATNAM INSTITUTE OF PHARMACY
Pidathapolur, Nellore Dt. - 524 346



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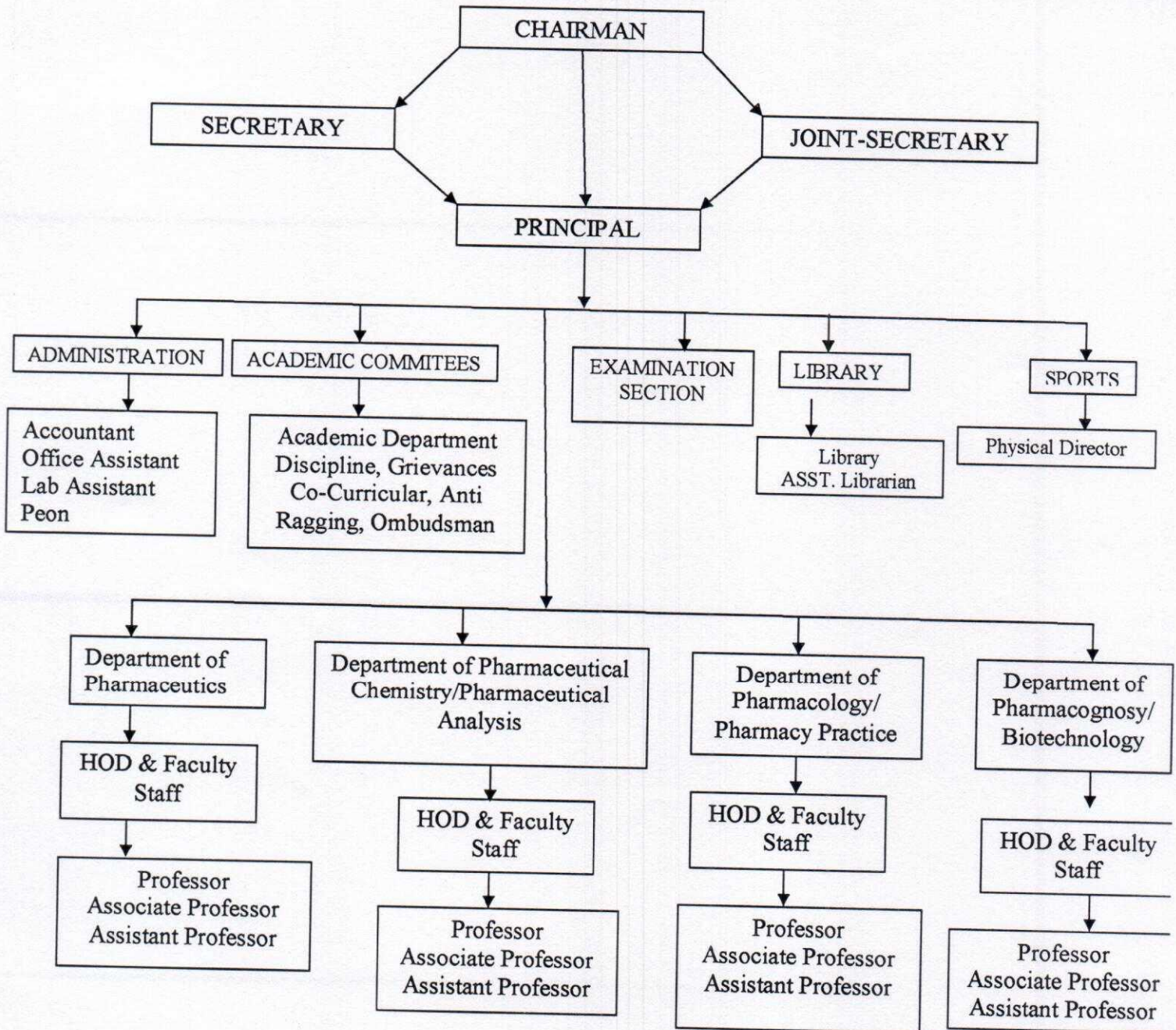
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Pidathapolur Village & Post, MuthukurMandal, SPSR Nellore District - 524346, Andhrapradesh, India
7569180050, principal.dm@jntua.ac.in, ratnam_pharmacy@yahoo.com www.ratnampharma.edu.in



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GOVERNING BODY

The administration of the college and its affairs are controlled by Board of Governor of the society.

Composition:

S.No	Name of the Member	Position in the BOG
1.	Sri. K. Venugopal	Secretary RE Society
2.	Mrs. K. Rama	Treasurer RE Society
3.	Mr. A. Sudhakar Naidu	Hon. Member RE Society
4.	Dr. Shail Aruna Mastani	University Nominee
5.	Dr. Y. Prapurnachandra	Principal, Ratnam Institute of Pharmacy
6.	Dr.M. Sreenivasulu	R&D
7.	Dr. P. Venugopalaiah	Faculty Member
8.	Dr. V. Alagarwamy	Eminent Professional
9.	Dr. Y. Ramesh	Faculty Member

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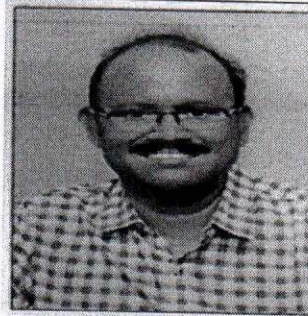



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RATNAM INSTITUTE OF PHARMACY COLLEGE

Details of the Governing Body Members

S.NO	Name of the Governing Body Member	Governing Body Member Designation	Photos
1	Sri. K. Venugopal	Secretary RE Society	
2	Mrs. K. Rama	Treasurer RE Society	
3	Mr. A. Sudhakar Naidu	Hon. Member RE Society	
4	Dr. Shaik Aruna Mastani	University Nominee	



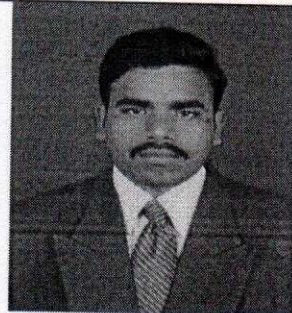


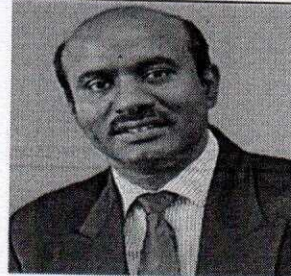
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5	Dr. Y. Prapurnachandra	Principal, Ratnam Institute of Pharmacy	
6	Dr.M. Sreenivasulu	R&D	
7	Dr. P. Venugopalaiah	Faculty Member	
8	Dr. V. Alagarwamy	Eminent Professional	




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9	Dr. Y. Ramesh	Faculty Member	
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LIST OF CELLS & COMMITTEES

The Institution practices decentralization and under the direction of the principal, various statutory and non-statutory committees are formed to ensure proper functioning.

Cells & committees	
Statutory Committees	Governing Body
	Academics Monitoring Committee
	Purchase Committee
	Maintenance Committee
Non-statutory Committees	Anti- Ragging Committee
	Grievance Redressal Committee
	SC/ST Committee
	Alumni Committee
	Internal Complaints Committee
	Disciplinary Committee
	Women Protection Cell
Training & Placement Cell	



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	Examination Cell
	Library Advisory Committee
	Extension &NSS Activity Committee
	R&D Cell
	Staff Selection Committee

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ACADEMICS MONITORING COMMITTEE

The Institution has established an Academics Monitoring Committee to plan and monitor overall academic activities and to ensure the effective planning and implementation of the curriculum. The Committee was constituted by the Principal by taking into consideration the opinions and proposals from 06 senior faculty members.

Composition:

S.No	Name	Designation	Position
1.	Dr. Y. Prapurna Chandra	Principal	Chairman
2.	Dr. P. Venugopalaiah	Vice Principal	Secretary
3.	Dr. M. Sreenivasulu	Professor	Member
4.	Mrs. S. Revathi	Associate Professor	Member
5.	Ms. P. Sailaja	Associate Professor	Member
6.	Mr. SD. Moula Ali	Associate Professor	Member

Responsibilities:

1. To avoid any disturbances/ misunderstandings among the faculty members
2. To work with transparency as it is involved in the key service provided to the students
3. To improve the quality of education
4. To ensure that all the class works/Labs are going on as per the time table
5. To receive feedback from the students regularly
6. To gather information about the completion of syllabus/ 2 or 3 marks questions/ Assignment
7. To check the attendance registers of all faculty members periodically
8. To go and sit in the class of any faculty to check the quality of lecture



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9. To give the report to the Principal about any complaints from students against any faculty, with the instructions of Principal, with possible proofs
10. To not comment any faculty members in the class room while class is going on and to note the observations and discuss with that faculty only in presence of Principal
11. To question the faculty about anything only in presence of Principal.


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PURCHASE COMMITTEE

The Institution has established Purchase Committee to summarize the requirements from each unit of the institution, verify against existing stock and to obtain quotations & place required orders.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y. Prapurnachandra	Principal	Chairman
2.	Dr. P. Venugopalaiah	Vice principal	Secretary
3.	Mr.K. Sumanth Kumar	Assistant Professor	Member
4.	Mr. N. V R Sudheer Kumar	AO	Member

Responsibilities:

1. To verify stock registers for equipments/chemicals/glassware/general items required for the institution
2. To verify stock of each laboratory, stores and other units of institution periodically
3. To verify dead stock register for every year
4. To verify invoices against purchase orders.


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MAINTENANCE COMMITTEE

The Institution has established Maintenance Committee to collect information of the requirement of chemicals/ Glass ware/Equipments/Machinery/ Repair of existing equipment etc. to fulfill the requirements for A122.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y. Prapurnachandra	Principal	Chairman
2.	Dr. P. Venugopalaiah	Vice principal	Secretary
3.		Librarian	Incharge-Library
4.	Mr. N. V R Sudheer Kumar	AO	Member
5.	Mrs. S.Revathi	Assistant Professor	Incharge-Ph.Ceutics Lab
6.	Mrs.K. N. Maneesha	Assistant Professor	Incharge-Ph.Ceutical Chemistry Labs
7.	Mr. P. Venkata Anudeep	Assistant Professor	Incharge-Ph. Ceutical Analysis & Inorganic Chemistry Labs
8.	Mr. K. Sumanth Kumar	Associate Profesor	Incharge-Pharmacology Labs
9.	Mrs. B. Naveena	Assistant Professor	Incharge-Pharmacy Practice Lab
10.	Mrs. CH. Sakhinamma	Assistant Professor	Incharge-Ph.Ceutical Biotechnology, Microbiology & Cognosy Labs
11.	Mr. V. Prasad	Lab Technician	Lab Incharge
12.	Mr. SK. Samdani Basha	Lab Technician	Lab Incharge
13.	Mrs. B. Uma Devi	Lab Technician	Lab Incharge

Functions:

Pidathapolur Village & Post, Muthukur Mandal, SPSR Nellore District – 524346. Andhrapradesh, India
☎ 7569180050, ✉ principal.dm@jntua.ac.in, ratnam_pharmacy@yahoo.com 🌐 www.ratnampharma.edu.in



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1. To establish regular maintenance of the building and the equipments of the institute
2. To correspond with the people responsible for the maintenance and monitor the quality of work and given time schedule of the job
3. To monitor regular maintenance in the institute on daily & annual basis
4. To monitor related infrastructure of the institute
5. To monitor and plan major and minor repairs of lab equipments and office accessories.

Responsibilities:

1. To estimate the quantum of annual maintenance every year and get approval of the same for execution of the work
2. To plan staff for daily and routine maintenance and their work is monitored on daily basis through supervisors
3. To maintain a complaint register related to maintenance, at central hall in which complaint is entered & the same is resolved on daily basis and the stocks taken daily
4. To report those objections which do not come under the preview of normal maintenance, through the committee to higher management by means of meeting every month to get budget allocated.

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ANTI-RAGGING COMMITTEE

This Institution has constituted the anti-ragging Committee under the act 26 of 1997 to avoid ragging in campus for the I-year students.

Composition:

S.No	Name	Designation	Position
1.	Dr. Y. Prapumachandra (Head of the Institution) Principal Ratnam Institute of Pharmacy, Nellore	Principal	Chairman
3.	Dr. P. Venugopalaiah (Faculty Representative) Professor Head, Dept of Pharmaceutics	Vice Principal	Secretary
2.	Dr. M. Sreenivasulu (Faculty Representative) Professor Head, Dept of Pharmaceutical Analysis	Professor	Member
4.	Dr. C. Madhavalatha (Girls Hostel Deputy Warden) Professor Ratnam Institute of Pharmacy, Nellore	Professor	Member
5.	Ms. P. Sailaja (Girls Hostel Deputy Warden) Associate Professor Ratnam Institute of Pharmacy, Nellore	Associate Professor	Member
6.	Mr. T. Srikrishna Associate Professor Ratnam Institute of Pharmacy, Nellore	Associate Professor	Member
7.	Mr. K. Nagendra babu Office Superintendent Ratnam Institute of Pharmacy, Nellore	Superintendent	Member
8.	Ms. A. Keerthana (Parents Representative) Father I	Parents Representative	Member



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	YearPharm.D BalajiNagar,Nellore		
9.	Ms.Bathula.Srilatha Student IVB.PharmacyRatnamInstituteofPharmacy,Nellore	Student Member	Member

Responsibilities:

1. To ensure that there is no ragging in the campus or hostel
2. To arrange for periodical and surprise visits to hostels/canteen by squad members
3. To monitor anti-ragging activities in the institution, consider the recommendations of anti-ragging squad and to take appropriate decisions


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GRIEVANCE REDRESSAL COMMITTEE

The Institution has constituted the Grievance Redressal Committee as per the directions of the JNTUH, AICTE and Management, for the students, teaching and non-teaching staff. It was reconstituted in June 2022,

Composition:

S.No	Name	Designation	Position
1.	Mrs.Prabhavathi	Associate professor	Chairperson
2.	Mrs.Sailaja	Associate professor	Member
3.	Mrs.K.Maneesha	Assistant professor	Member
4.	Ch. Sakhinamma	Assistant professor	Member
5.	Mrs.Pravalika	Assistant professor	Member
6.	Mr. V. Prasad	Lab Technician	Member

Responsibilities:

1. To create awareness on functioning of the Committee among students and faculty
2. To accept written grievances from students, teaching and non-teaching staff, related to the system
3. To review and resolve the reported grievances immediately
4. To represent the grievances to the concerned section which may include maintenance, transport, academics, amenities etc.
5. To document all grievances in order to monitor the mechanism of the committee
6. To interact with student coordinators of the committee from time to time for updating of issues (if any)

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SC/ST COMMITTEE

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified at the two most backward groups of Indian Society. The Institution has constituted SC/ST Committee in the year 2012 to empower the SC/ST students in the college by providing financial support and necessary skills to choose a suitable career option. The latest reconstitution was done in June 2022.

Composition:

S.No	Name	Designation	Position
1.	Dr. Y. Prapurnachandra	Principal	Chairman
2.	Mr. K. Sumanthkumar	Associate Professor	Convener
3.	Mr. D. Vijaya Kumar	Associate professor	Member
4.	Mr. Pallipati Sukumar	Student Member	Student Representative
5.	Mr. V. Sakrappa	Student Member	Student Representative

Responsibilities:

1. To counsel and guide SC/ST students in academics and personal issues
2. To ensure safe and secure environment to all the SC/ST students
3. To provide prompt counseling for any emotional emergencies arising on account of occurrences of any event at the campus
4. To provide the mechanism to redress the grievance of SC/ST students, if any To ensure protection and reservation as provided in the Constitution of India
5. To arrange for special opportunities to enhance the career growth
6. To aware the students regarding various scholarship programs of State Government and UGC
7. To take such follow up measures to achieve their objectives and targets laid down by the Government of India and UGC.



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Functions:

1. To collect reports, orders and information of the State Government and UGC on various aspects of education and employment of SC/ST students
2. To circulate the decisions of State Government and UGC about different scholarship programs to the students.

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ALUMNI COMMITTEE

The Institution has established Alumni Committee to monitor all the aspects related to alumni.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.Prapurna Chandra	Principal	President
2.	Dr.P.Venugopalaiah	Vice principal	Vice President
3.	Dr.Y. Ramesh	Professor	Secretary
4.	Dr.P.Prathyusha Ande	Professor	Treasurer
5.	Mrs.B.Naveena	Assistant professor	E.C Member
6.	G.Gowtham	Student member	E.C Member
7.	T.Nanda Sreeka	Student member	E.C Member
8.	N.Pavan Kumar	Student member	E.C Member
9.	D.Venkata Teja	Student member	E.C Member

Responsibilities:

1. To adopt the Alumni Committee core values of excellence, lifelong relationships, lifelong learning, inclusiveness & diversity, global citizenship and advocacy
2. To participate faithfully and consistently in Alumni Committee meetings
3. To participate actively in strategic and long range program planning to promote alumni awareness, engagement and commitment to the college
4. To enthusiastically communicate the mission and purpose of the college and Alumni Association to the wider alumni population
5. To support a strong relationship between the Alumni Association and current students



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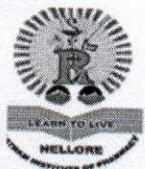
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6. To remain constantly informed about the college and the Alumni Association's mission, services, priorities and programs
7. To recognize fellow alumni who are distinguished by their loyalty, professional achievement and community service.
8. To assist current students and alumni in career planning, placement and transition
9. To develop strong working relationships with other Alumni Committee members.

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Ph: 0861-2374554, 2160629; Cell: 7569180050 E-mail: principal.dm@jntua.ac.in

INTERNAL COMPLAINTS COMMITTEE

The Institution has established an Internal Complaints Committee according to the 2015 UGC regulations, to conduct Inquiries into sexual harassment complaints from students, teaching and non-teaching staff. Disciplinary action will be taken according to the nature and gravity of the behavior reported. The college will respect the confidentiality and privacy of individuals reporting and the accused of sexual harassment to the extent possible.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.Prapurna Chandra	Principal	President
2.	Dr.P.Venugopalaiah	Vice principal	Vice President
3.	Mr. PC. Krishna	Associate professor	Member
4.	Mrs. P. Kiranmayee	Associate professor	Member
5.	K. Harika	Student	Member
6.	L. Vinod	Student	Member

Responsibilities:

1. To prevent sexual harassment at work place
2. To create an environment of gender justice where men and women work together with a sense of personal security and dignity
3. To create awareness amongst students about the issues related to the youth, girls in particular
4. To disseminate knowledge about rights and laws related to women
5. To enhance the self esteem and self confidence of girl students, women faculty and staff To prevent discrimination and sexual harassment against girls by promoting gender equality among students and staff



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6. To foster decision making ability in girl students for making informed choices in areas like education, employment and health

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DISCIPLINARY COMMITTEE

The Institution has established Disciplinary Committee to improve the discipline among the students. This committee ensures that all the students wear aprons in the class rooms and labs.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.Prapurna Chandra	Principal	President
2.	Dr.P.Venugopalaiah	Vice principal	Vice President
3.	Dr. M. Sreenivasulu	Professor	Member
4.	Dr. K. Mahesh	Associate professor	Member
5.	Mrs. D. Sravanthi	Associate professor	Member

Responsibilities:

- 1.To visit the canteen and surroundings of the college premises frequently in a day and make sure that no student of the college is outside of the college building
2. To monitor the students carefully while they are going for Lunch
3. To control any misbehavior allegations made by the students
4. To make sure that the punishment/ warning given, should not disturb the emotions of the students.

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WOMEN PROTECTION CELL

The Institution has connue Women Protien Call as per the guidelines of JNTU Hyderabad and the Impeche of Molinabad Police Stattigs,

Composition:

S.No	Name	Designation	Position
1.	Dr. P. Prathyusha Ande	Professor	Member
2.	Mrs. P. Prabhavathi	Associate professor	Member
3.	Ms. P. Sailaja	Associate professor	Member
4.	Mrs. K. Durga	Assistant professor	Member
5.	Mrs. S. Revathi	Associate professor	Member
6.	Mrs. KN. Maneesha	Assistant professor	Member

Responsibilities:

1. To look after the welfare and safety of women employees, girl students, facilitate redressal of their grievances and shall cater to their needs problems
2. To help using the rest rooms when needed! fall sick during college time
3. To counsel economically poor students and give mond support to continue their education
4. To counsel the students who have low self-esteem and motivate them to boost up their confidence levels
5. To conduct activities that are useful for all-round development of the women, girl students and various programs that reduce gender parity

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TRAINING & PLACEMENT CELL

The Institution has established Training & Placement Cell to help students in pursuing their career goals by acquiring employment-seeking skills and ultimately to attain desired employment.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.Prapurna Chandra	Principal	CG-TAPC Chairman
2.	Dr.M.Sreenivasulu	Professor	Convener
3.	Mr.T.Srikrishna	Associate professor	Placement Officer
4.	Mr. K. Sumanthkumar	Associate professor	Coordinator
5.	Mrs.B.Naveena	Assistant professor	Co-Coordinator
6.	Mrs.Kiranmayee	Associate professor	Member
7.	Mrs.V.Pavithra	Assistant professor	Member

Responsibilities:

1. To provide opportunities to balance physical, emotional, and social well-being through participation in events, student organizations & voluntarism during on-campus and off-campus employment services
2. To provide career services to students by planning industry visits, career guidance and internship programs
3. To guide the students in professionalism, presentation techniques, group discussions, interview skills, technology trends and developments in industry

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EXAMINATION CELL

The Institution has established Examination Cell to monitor all the aspects related to examinations in the college.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.Prapurnachandra	Principal	Chief Superintendent
2.	Dr.P.Venugopalaiah	Vice Principal	Examination-in-charge
3.	Mrs.Revathi	Associate professor	Member
4.	Mr.Nagendra	Superintendent	Member

Responsibilities:

1. To prepare sessional/ annual examination schedules
2. To review the progress of syllabi with academie coordinators
3. To prepare examination duties for sessional/ annual examinations
4. To collect question papers and to make photocopies
5. To modernize the question papers with subject experts
6. To check the percentage of attendance for eligibility to write the sessional annual examination
7. To maintain the sessional/ annual marks mother registers
8. To maintain the panel of examiners and to invite examiners for adjudication

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LIBRARY ADVISORY COMMITTEE

The Institution has established Library Advisory Committee to gather information about the requirements of Books/Journals and the process of their procurement.

Composition:

S.No	Name	Designation	Position
1.	Dr. Y. Prapurnachandra	Principal	Chairman
2.	Mr. Madhava M	Librarian	Librarian & In-charge
3.	Mr. P. Naresh	Associate professor	Member
4.	Mr. P. C. Krishna	Associate professor	Member
5.	Mrs. K. N. Maneesha	Assistant professor	Member
6.	Mrs. J. Jayaharika	Assistant professor	Member

Responsibilities:

1. To facilitate optimal use of library by all staff and students & to encourage them by introducing best library utilization awards
2. To ensure easy access to the facilities of library by staff and students
3. To encourage reading/authoring habit among students and faculty
4. To undertake activities that foster an interest in books
5. To encourage students and staff to utilize digital library services
6. To promote new arrivals by organizing book exhibitions

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EXTENSION & NSS ACTIVITY COMMITTEE

The Institution has established Extension & NSS Activity Committee to improve the social responsibility of the students during their course/program.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.PrapurnaChandra	Principal	Chairman
2.	Dr.Y.Ramesh	Professor	Programme Officer
3.	Mrs.D.Sravanthi	Associate professor	Member
4.	Mr.Sd.Moula Ali	Associate professor	Member
5.	Mrs.S.Revathi	Associate professor	Member
6.	Mr.Sk.Ahamad Basha	Student Member	Student Representative
7.	Ms. Popuri Bhavana	Student Member	Student Representative
8.	Mr.Nannam Praveen	Student Member	Student Representative

Responsibilities:

1. To work with/among people of the society
2. To engage in creative and constructive social action
3. To enhance the knowledge of themselves, and the community
4. To put his/her scholarship to practical use in mitigating at least some of the problems of the society
5. To gain skill in the exercise of democratic leadership
6. To gain skills in program development to enable them for self-employment
7. To bridge the gulf between the educated and the uneducated masses

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8. To promote the will to serve the weaker sections of the community.


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RESEARCH & DEVELOPMENT CELL

The Institution has established Research & Development Cell to create awareness and opportunities in research, Innovation and development among the faculty and students.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.Prapurna Chandra	Principal	President
2.	Dr.P.Venugopalaiah	Vice principal	Vice President
3.	Dr. M. Sreenivasulu	Professor	Member
4.	Mr. T. Sri Krishna	Associate professor	Member
5.	Mr. P. Venkata Anudeep	Assistant professor	member
6.	Mr. B. Kishore Kumar	Assistant professor	Member

Responsibilities:

1. To create a conducive environment for promotion of Research & Innovation activities of the faculty and students in the institute
2. To encourage faculty members to apply for major & minor Research Projects
3. To promote collaborative research
4. To strengthen Industry institute interaction by promoting consultancy, testing and need- based research & innovation activities in the institute
5. To prepare and submit proposals to government agencies for obtaining funded projects
6. To encourage the staff to attend publish papers in various National International conferences or journals that have good impact factor and are indexed in Scopus and Web of Science (WOS)
7. To coordinate the research activities among the various departments and to address potential conflicts



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8. Scrutinize the student,s project proposals and send them to various agencies for financial support and recommended the suitable projects.


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STAFF SELECTION COMMITTEE

The Institution has established Staff Selection Committee to evaluate the requirement of teaching staff of the institute as per the norms of AICTE/ PCI/ UGC/ University and plan accordingly the recruitment of faculty on merit.

Composition:

S.No	Name	Designation	Position
1.	Dr.Y.Prapurna Chandra	Principal	President
2.	Dr.P.Venugopalaiah	Vice principal	Vice President
3.	Dr. Y. Ramesh	Professor	Secretary
4.	Mrs. P. Prabhavathi	Associate professor	Member
5.	Mr. PC.Krishna	Associate professor	Member
6.	Mr. B. Venkatesh	Associate professor	Member
7.	Mrs. Shaik Meharunnisa	Associate professor	Member
8.	Dr. K. Mahesh	Associate professor	Member
9.	Mr.SD. Moula Ali	Associate professor	Member

Responsibilities:

1. To develop the policies and practices needed to conduct an annual monitoring of faculty intellectual contributions to ensure that consistency and continuity of effort which occurs in areas appropriate to the mission of the institute
2. To determine ways and means to stimulate, support and improve the development of continuing faculty and their renewal & involvement in academic and professional organizations
3. To develop criteria that assure faculty members of possessing sufficient academic and professional qualifications

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4. To fill the vacancies by conducting interviews
5. To review and improve the orientation and mentoring program for new faculty
6. To submit the annual report of activities of the committee to the chairman of the institution.

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E-mail: ratnam_pharmacy@yahoo.com

Date: 01/12/2022

ANNUAL e-GOVERNANCE REPORT FOR AY 2022-2023

The principal is pleased to present the following annual e-Governance report of RIPH for the Academic year 2022-2023.

The institution has implemented e-Governance in the following areas of operation:

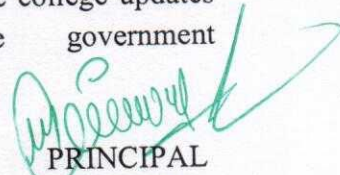
1. Administrations
2. Finance and accounts
3. Student admission and support
4. Examination

The details of the above are as follows:

1. Implementation of e-Governance in Administration College Website- www.ratnampharma.edu.in

a. The college website is used for hosting information and notices from time to time related to administration and students. The website is constantly updated with respect to Placements, Conferences, Workshops and information related to various committees like student welfare and grievance. Academic calendars, examination timetable, semester end examination results and other related information like holiday are also hosted in college website. In addition, details regarding various MoUs and program related feedbacks are posted.

b. The college submits its data annually on the AISHE portal All India Survey on Higher Education AISHE - <http://aishe.gov.in/aishe/institutel.org> Page, and in the AICTE portal https://portal.aicte-india.org/partnerportal_enu/. Data is submitted on several parameters such as teachers, student enrolment, programs, examination results, education finance, infrastructure, Indicators of educational development such as Institution Density, Gross Enrolment Ratio, Student-teacher ratio, Gender Parity Index, Per Student. The college updates student and faculty related information in the state government website: <https://jnanabhumi.ap.gov.in/>, <https://the.survey.apsche.ap.gov.in/>.


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2. Implementation of e-Governance in Finance and Accounts

a. Accounts: All the Payments and Receipts information is managed on Tally - 9. The competent auditors audit the necessary information in the Tally.

b. Online Fees Payment: Institution has successfully implemented cashless fees payment system through POS terminals and implementation of Unified Payment Interfaces (UPI) such as Paytm, PhonePe and internet payment. Majority of the students are paying the fees through online.

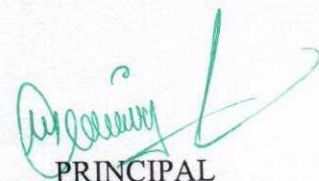
3. Student Admission and support:

a. Admission Details: The admission details including student admit year, branch, register number and category of the admission are uploaded to state government websites <https://jnanabhumi.ap.gov.in/> and in <https://the.survey.apsche.ap.gov.in/>. Further details like fee reimbursement and other financial benefits received from the state government are uploaded. Even attendance details are uploaded through the designated website to the state government and the affiliated University, JNTUA

b. Academic Details: the academic details of the students, are uploaded to EMS, our college existing automation. All details regarding their attendance and marks obtained in internal and external exams are uploaded for communicating the parents their wards SMS provision is available in the EMS. In the academic year 2022-2023, the college has procured ECAP (Engineering Colleges Automation Package) offered by EMS approved by JNTUA for better and efficient e governance.

4. Examination

The internal examination related details are like the time tables are posted in the college website. The internal marks are uploaded in the University portal. The external practical examination time tables are posted in the website and the both the internal and external marks are uploaded to University portal. The results are given in the university portal which are displayed for students in college website.


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Date: 07/12/2022

AGENDA FOR GOVERNING BODY MEETING:

1. Conducting the more number of campus drives & pool for the students.
2. Improving academic results.
3. Review about the KOHA management of library software .
4. Conduct of college techno culture fest.
5. Budget estimation for the year 2022-2023.
6. Any other items with the permissions of the chairman.
7. To consider the important communications reviewed from the university PCI and AICTE.
8. Proposal of application on national level seminar to be conducted/conducted.

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Minutes of meeting of governing body of Ratnam institute of pharmacy, Pidathapolur, Nellore, was held on 07/12/2022at 03:00 PM in the chairman chamber in the premises to consider the following items of agenda.

Members Present:

- | | | |
|---------------------------|---|--|
| 1. Sri. K.Venugopal | - | Secretary, RE Society |
| 2. Sri. K. Rama | - | Treasurer, RE Society |
| 3. Mr. A. Sudhakar Naidu | - | Hon.Member RE Society |
| 4. Dr.Shaik Aruna Mastani | - | University Nominee |
| 5. Dr. M. Sreenivasulu | - | Principal, Ratnam
Institute of Pharmacy |
| 6. Dr.Y. Prapurnachandra | - | Faculty Member |
| 7. Dr.Y. Ramesh | - | Faculty Member |

The chairman initiated the proceedings of the meeting with a warm welcome to all the members present. He gave a brief presentation about the progress made by the institution in academic and other related activities. The members reviewed the resolutions taken in the previous general body meeting before proceeding for the discussion of the current agenda. The chairman requested all the members to participate in the discussion upon the agenda already circulated.

After the presentation by the chairman, the principal sought the permission of the chair to start the proceedings. In turn, the chairman, on finding the quorum of the meeting in order, granted permission to start the proceedings. Accordingly, the agenda for the meeting was taken up and after a good deal of the discussion and deliberation on each item, the following resolutions were adopted.

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Pidathapolur, Nellore Dt.- 524 346

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☎ 7569180050, ✉ principal.dm@jntua.ac.in, ratnam_pharmacy@yahoo.co.in 🌐 www.ratnampharma.edu.in



RATNAM INSTITUTE OF PHARMACY

(Approved by A.I.C.T.E. & P.C.I., New Delhi, Govt. of A.P.,
Affiliated to J.N.T. University, Anantapur.
Recognized u/s 2(f) of the UGC Act 1956, New Delhi)
An ISO 9001:2015 certified Institution

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MINUTES

Item 1.0:

- Resolved to enhance the number of campus drives for students belonging to all disciplines of pharmacy.
- It is also resolved to increase the number of pool drives by core companies for the appropriate departments.

Item 2.0:

- Resolved to improve the academic results by exploring and implementing the best practices such as arranging bridge courses, remedial classes, make-up classes for academically weak students to improve their performance.

Item 3.0 :

- Resolved the KOHA management software for update the information about subjects in the library.

Item 4.0 :

- Resolved to conduct the Techno-cultural fest and college fest in the college to get awareness about tradition for the students.

Item 5.0 :

- Resolved and estimated the budget for the year 2022 to 2023.

Item 6.0 :

- Resolved to provide office and laboratory space for VLSI- based company APPLY VOLT

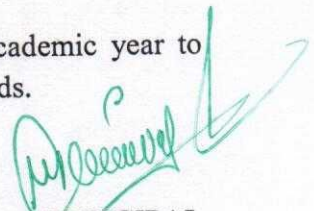
Item 7.0

- Communication received from PCI for the last inspection report of Pharm.D.
- Also discussions were made on important communications received from AICTE and university.

Item 8.0:

- Approved to conduct National Level Seminars for the forthcoming academic year to improve the students exposure on different emerging pharmaceutical fields.

The meeting ended with a vote of thanks by the principal.


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Date: 03/04/2023

ANNUAL e-GOVERNANCE REPORT FOR AY 2022-2023

The principal is pleased to present the following annual e-Governance report of RIPH for the Academic year 2022-2023.

The institution has implemented e-Governance in the following areas of operation:

1. Administrations
2. Finance and accounts
3. Student admission and support
4. Examination

The details of the above are as follows:

1. Implementation of e-Governance in Administration College Website- www.ratnampharma.edu.in

a. The college website is used for hosting information and notices from time to time related to administration and students. The website is constantly updated with respect to Placements, Conferences, Workshops and information related to various committees like student welfare and grievance. Academic calendars, examination timetable, semester end examination results and other related information like holiday are also hosted in college website. In addition, details regarding various MoUs and program related feedbacks are posted.

b. The college submits its data annually on the AISHE portal All India Survey on Higher Education AISHE - <http://aishe.gov.in/aishe/institutel.org> Page. Data is submitted on several parameters such as teachers, student enrolment, programs, examination results, education finance, infrastructure, Indicators of educational development such as Institution Density, Gross Enrolment Ratio, Student-teacher ratio, Gender Parity Index, Per Student. The college updates student and faculty related information in the state government website: <https://jnanabhumi.ap.gov.in/>, <https://the.survey.apsche.ap.gov.in/>.

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2. Implementation of e-Governance in Finance and Accounts

a. Accounts: All the Payments and Receipts information is managed on Tally - 9. The competent auditors audit the necessary information in the Tally.

b. Online Fees Payment: Institution has successfully implemented cashless fees payment system through POS terminals and implementation of Unified Payment Interfaces (UPI) such as Paytm, PhonePe and internet payment. Majority of the students are paying the fees through online.

3. Student Admission and support:

a. Admission Details: The admission details including student admit year, branch, register number and category of the admission are uploaded to state government websites <https://jnanabhumi.ap.gov.in/> and in <https://the.survey.apsche.ap.gov.in/>. Further details like fee reimbursement and other financial benefits received from the state government are uploaded. Even attendance details are uploaded through the designated website to the state government and the affiliated University, JNTUA

b. Academic Details: the academic details of the students, are uploaded to HirotoIND, our college existing automation. All details regarding their attendance and marks obtained in internal and external exams are uploaded for communicating the parents their wards SMS provision is available in the HirotoIND. In the academic year 2022-2023, the college has procured ECAP (Engineering Colleges Automation Package) offered by EMS approved by JNTUA for better and efficient e governance.

4. Examination

The internal examination related details are like the time tables are posted in the college website. The internal marks are uploaded in the University portal. The external practical examination time tables are posted in the website and the both the internal and external marks are uploaded to the HirotoIND software. The results are given in the university portal which are displayed for students in college website.

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Date: 10/04/2023

AGENDA FOR GOVERNING BODY MEETING:

1. Review the academic development.
2. To consider the important communications received from the university, PCI & JNTUA.
3. Proposal for the ratification and appointment of staff members from the university.
4. Budget estimation for the year 2023-2024.
5. Review on admission to be made for the forthcoming academic session 2023-2024.
6. Review about the HirotoIND software for academic examination cell.
7. Proposal for the conduct of annual day & get-together celebrations.
8. Summarizing the NAAC preparations.

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Minutes of meeting of governing body of Ratnam institute of pharmacy, Pidathapolur, Nellore, was held on 10/04/2023 at 03:00 PM in the chairman chamber in the premises to consider the following items of agenda.

Members Present:

- | | | |
|---------------------------|---|--|
| 1. Sri. K.Venugopal | - | Secretary, RE Society |
| 2. Sri. K. Rama | - | Treasurer, RE Society |
| 3. Mr. A. Sudhakar Naidu | - | Hon.Member RE Society |
| 4. Dr.Shaik Aruna Mastani | - | University Nominee |
| 5. Dr. M. Sreenivasulu | - | Principal, Ratnam
Institute of Pharmacy |
| 6. Dr.Y. Prapurnachandra | - | Faculty Member |
| 7. Dr.P. Venugopalaiah | - | Faculty Member |

The chairman initiated the proceedings of the meeting with a warm welcome to all the members present. He gave a brief presentation about the progress made by the institution in academic and other related activities. The members reviewed the resolutions taken in the previous general body meeting before proceeding for the discussion of the current agenda. The chairman requested all the members to participate in the discussion upon the agenda already circulated.

After the presentation by the chairman, the principal sought the permission of the chair to start the proceedings. In turn, the chairman, on finding the quorum of the meeting in order, granted permission to start the proceedings. Accordingly, the agenda for the meeting was taken up and after a good deal of the discussion and deliberation on each item, the following resolutions were adopted.


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MINUTES

Item 1.0:

- Resolved that the report by the principal be recorded
- Members of the governing council appreciate the Management, principal and Faculty members in achieving good admissions for 1 B. Pharmacy course, 1 Pharm. D .

Item 2.0:

- Important communications received from JNTUA and PCI was reviewed and discussions made on the deficiencies and other special conditions received from the same.

Item 3.0 :

- Members also suggested to improve the research activities by utilizing the available equipment and improve the consultancy works by motivating the staff members. Also suggested to motivate the staff members for the scientific paper presentation and publication in the peer reviewed reputed journals.
- Also suggested to ratify the remaining staff members for the forthcoming academic year.

Item 4.0 :

- Resolved and estimated the budget for the year 2023 to 2024.

Item 5.0 :

- Pharm. D and M. Pharmacy students in the 2023-2024 Academic year and suggested to improve the admissions in the B. Pharmacy for the forthcoming academic year.

Item 6.0 :

- Resolved the HirotoIND software for the details about the student attendance, staff details, student details and examination cell etc., in the college.

Item 7.0

- Resolved to conduct college annual, get-together for outgoing batch of students.

Item 8.0:

- Resolved to summarize the NAAC criteria and do the necessary modifications. It is also resolved to initiate the filling of application for NAAC & resolved to approve annual e-governance report.

The meeting ended with a vote of thanks by the principal

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